

ORDINANCE NO. 264

AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, FOR THE CITY OF PELICAN BAY, TEXAS.

WHEREAS, heretofore a budget for the fiscal year of October 1, 2021, through September 30, 2022, has been prepared by the Mayor; and,

WHEREAS, public notice of a public hearing upon this budget has duly and legally been given as required by law; and,

WHEREAS, on the date specified in said notice a public hearing has been held on said budget, and after considering the financial condition of the City and comparative expenditures, the City Council is of the opinion that such budget should be approved as filed; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PELICAN BAY, TEXAS:

Section 1: THAT the City Council hereby ratifies, adopts, and approves the budget filed herewith, and which is incorporated as **“Exhibit A”** for all purposes, for the fiscal year October 1, 2021 through September 30, 2022.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the City Council of the City of Pelican Bay on the 27th day of September 2021.


CITY OF PELICAN BAY

By:



Glen Oberg, Mayor

ATTEST:



Teri Anthony, City Secretary

EXHIBIT A
CITY OF PELICAN BAY
ANNUAL BUDGET
FOR

FISCAL YEAR OCTOBER 1, 2021 TO SEPTEMBER 30, 2022

This budget will raise more total property taxes than last year's budget by \$118,602 (21%), and of that amount \$104,461 is tax revenue to be raised from new property added to the tax roll this year.

General Fund	2020-2021	2021-2022
	Budget	Budget
Ordinary Income/Expense		
Income		
Unrestricted Income		
4088 · Gas Royalties	2,000.00	5,000.00
4011 · Property Tax	545,000.00	683,000.00
4020 · Coca-Cola	0.00	0.00
4021 · Verizon Franchise Tax	200.00	200.00
4024 · Tri-County Electric	40,000.00	43,000.00
4026 · Skybeam	7,200.00	7,200.00
4029 · NextLink Tower Rental	4,800.00	4,800.00
4031 · Sales Tax	30,000.00	45,000.00
4041 · Permits	120,000.00	100,000.00
4055 · CO Inspections	1,000.00	1,000.00
4071 · Donations	0.00	0.00
4083 · Animal Registration	4,500.00	3,000.00
4084 · Animal Impounds	500.00	500.00
4091 · Fines/Warrants	30,000.00	25,000.00
4101 · Boat Launch	2,500.00	3,000.00
4102 · Boat Stalls	3,500.00	3,500.00
4201 · Interest	0.00	0.00
4250 · Over/Short	0.00	0.00
4301 · Miscellaneous	1,000.00	1,000.00
Total Unrestricted Income	792,200.00	925,200.00

Restricted Income - Gen. Govt.		
4050 · Prior Year Reserves		
40504 · Prior Year Fund Balance	45,829.00	0.00
40501 · Streets	32,600.00	11,500.00
40503 · Parks	1,600.00	0.00
Total 4050 · Prior Year Reserves	80,029.00	11,500.00
4076 · Donations		
40762 · Donations-Food Pantry		
40765 · Food Pantry Income	2,500.00	2,500.00
5986 · Food Pantry Expenses	-4,500.00	-2,500.00
Total 40762 · Donations-Food Pantry	-2,000.00	0.00
Total 4076 · Donations	-2,000.00	0.00
Total Restricted Income - Gen. Govt.	78,029.00	11,500.00
Restricted Income - Police Dept		
4600 · PD Special Account Revenue		
4605 · PD Special Account Income	0.00	0.00
6300 · PD Special Account Expenses	-5,000.00	-6,000.00
Total 4600 · PD Special Account Revenue	-5,000.00	-6,000.00
4099 · Seized Property Fees	0.00	0.00
4601 · Police Impound Fee	22,000.00	24,000.00
4602 · Police Training Funds	1,100.00	1,100.00
4603 · Property Auction	8,000.00	8,000.00
4604 · Grants/Donations	0.00	0.00
Total Restricted Income - Police Dept	26,100.00	27,100.00
Restricted Income - Fire Dept		
4072 · Utility Billed Donations	2,750.00	2,750.00
Total Restricted Income - Fire Dept	2,750.00	2,750.00
Restricted Income - Animal Cont		
4081 · Animal Control Donations	2,750.00	2,750.00
Total Restricted Income - Animal Cont	2,750.00	2,750.00
Restricted Income - Courts		
4097 · Time Payment Reimb Fee	100.00	100.00
4096 · Municipal Jury Fund	25.00	25.00
4095 · Loc. Truancy & Prevention Diver	100.00	300.00
4092 · Court Technology Fees	750.00	750.00
4093 · Building Security Fees	500.00	500.00
Total Restricted Income - Courts	1,475.00	1,675.00
Total Restricted Income	111,104.00	45,775.00
Total Income	903,304.00	970,975.00

Expense

5000 · GENERAL GOVERNMENT

5673 · Life & AD&D Insurance	50.00	<u>50.00</u>
5674 · Health Insurance	4,050.00	<u>9,320.00</u>
5675 · TMRS Retirement Expense	1,160.00	<u>2,100.00</u>
5063 · Credit Card Processing Fees	250.00	<u>1,000.00</u>
5062 · Bank Charge	700.00	<u>700.00</u>
5065 · Dues & Subscriptions	400.00	<u>800.00</u>
5281 · Insurance	30,000.00	<u>30,000.00</u>
5371 · Attorney Fees	18,000.00	<u>18,000.00</u>
5381 · Accounting Fees & Audit	5,000.00	<u>5,000.00</u>
5391 · Legal Notices	500.00	<u>1,000.00</u>
5401 · Elections	4,000.00	<u>5,000.00</u>
5421 · Office Supplies	1,200.00	<u>1,000.00</u>
5422 · Computer & Software	3,500.00	<u>4,000.00</u>
5481 · Postage	350.00	<u>400.00</u>
5503 · Office Regular Wages	23,150.00	<u>50,000.00</u>
5671 · Social Security & Medicare	25,000.00	<u>3,825.00</u>
5681 · State Unemployment Taxes	2,500.00	<u>250.00</u>
5530 · Copier Lease	1,100.00	<u>1,100.00</u>
5561 · Building & Office Maintenance	1,250.00	<u>1,250.00</u>
5761 · Tax Collection Fees	4,500.00	<u>5,000.00</u>
5771 · Administration Telephones	3,100.00	<u>3,600.00</u>
5831 · Utilities	7,200.00	<u>7,500.00</u>
5980 · Inspection Fees	80,000.00	<u>70,000.00</u>
5891 · Training - General	400.00	<u>400.00</u>
5892 · Travel	500.00	<u>500.00</u>
5971 · Miscellaneous Expenses	1,000.00	<u>1,000.00</u>
5985 · Neighborhood Activities Comm.	1,000.00	<u>1,000.00</u>
5990 · Parks	1,600.00	<u>6,000.00</u>
5991 · Street Improvements	32,600.00	<u>55,000.00</u>
Total 5000 · GENERAL GOVERNMENT	<u>254,060.00</u>	<u>284,795.00</u>

6000 · POLICE DEPARTMENT

6440 · Body Cam Video Maint/Storage	5,640.00	<u>5,640.00</u>
6688 · Health Insurance	64,460.00	<u>72,000.00</u>
6689 · Life & AD&D Insurance	300.00	<u>300.00</u>
6687 · TMRS Retirement Expense	16,600.00	<u>15,000.00</u>
6058 · Radios	5,200.00	<u>5,500.00</u>
6060 · Community Outreach	500.00	<u>500.00</u>
6756 · Copier Lease	1,100.00	<u>1,100.00</u>
6056 · Dispatch	35,800.00	<u>35,800.00</u>
6096 · Auto Gas & Oil	12,500.00	<u>13,500.00</u>
6106 · Auto Repairs & Maintenance	6,000.00	<u>6,000.00</u>
6116 · Auto Payments	14,000.00	<u>0.00</u>
Total 6076 · Automobile Expense	<u>32,500.00</u>	<u>19,500.00</u>
6416 · Investigative Expenses	3,000.00	<u>2,000.00</u>
6430 · P.D. Wrecker Service	8,500.00	<u>9,500.00</u>
6436 · Computer Technology	3,400.00	<u>7,500.00</u>
6486 · Postage	600.00	<u>600.00</u>
6566 · P.D. Building Repairs & Maint.	3,000.00	<u>3,000.00</u>
6636 · P. D. Office Supplies	1,200.00	<u>1,200.00</u>
6776 · P.D. Telephone - Office	2,400.00	<u>2,700.00</u>
6856 · Salary - Chief	49,000.00	<u>52,000.00</u>
6876 · P. D. Regular Hourly - Officers	282,580.00	<u>312,600.00</u>
6886 · P. D. Overtime - Officers	0.00	<u>0.00</u>
Total 6806 · Salaries & Wages	<u>331,580.00</u>	<u>364,600.00</u>
6836 · P.D. Building Utilities	2,500.00	<u>2,500.00</u>
6927 · Equipment Repair & Maintenance	1,000.00	<u>1,200.00</u>
6928 · Equipment Purchases	2,000.00	<u>2,000.00</u>
6930 · Ordinance Enforcement		
6932 · Wages-Ordinance Enforcement	18,720.00	<u>20,000.00</u>
6930 · Ordinance Enforcement - Other	15,650.00	<u>16,000.00</u>
Total 6930 · Ordinance Enforcement	<u>34,370.00</u>	<u>36,000.00</u>
6933.Social Security & Medicare		27,900.00
6934.State Unemployment Taxes		2,300.00
6935 · Miscellaneous	800.00	<u>1,000.00</u>
6956 · Training Expense	2,000.00	<u>2,000.00</u>
Total 6000 · POLICE DEPARTMENT	<u>558,450.00</u>	<u>621,340.00</u>

7000 · FIRE DEPARTMENT		
7050 · Briar VFD	26,500.00	<u>38,500.00</u>
7056 · Dispatch - F. D.	8,150.00	<u>8,600.00</u>
7577 · Fire Truck Lease	10,084.00	<u>0.00</u>
7587 · Equipment Repairs & Maintenance	2,000.00	<u>500.00</u>
7656 · F.D. Bldg/Office Maint.	500.00	<u>500.00</u>
7837 · F.D. Utilities	1,000.00	<u>600.00</u>
Total 7000 · FIRE DEPARTMENT	<u>48,234.00</u>	<u>48,700.00</u>
9000 · COURT		
9690 · Health Insurance	4,050.00	<u>0.00</u>
9691 · TMRS Retirement Expense	1,160.00	<u>0.00</u>
9399 · Legal Fees/Books	200.00	<u>200.00</u>
9411 · Office Supplies	500.00	<u>500.00</u>
9415 · Copier Lease	1,100.00	<u>1,100.00</u>
9420 · AMS Collection Fees	1,000.00	<u>500.00</u>
9439 · Computer Technology Fund-001	4,000.00	<u>4,000.00</u>
9449 · Building Security Fund	500.00	<u>500.00</u>
9489 · Postage-002	300.00	<u>300.00</u>
9879 · Court Clerk Salary	23,150.00	<u>0.00</u>
9799 · Omni Base	100.00	<u>100.00</u>
9869 · Judge	3,000.00	<u>4,500.00</u>
9889 · Court Prosecuting Attorney	3,000.00	<u>3,500.00</u>
9949 · Training - Court	500.00	<u>500.00</u>
Total 9000 · COURT	<u>42,560.00</u>	<u>15,700.00</u>
Total Expense	<u>903,304.00</u>	<u>970,535.00</u>
Net Ordinary Income	<u>0.00</u>	<u>440.00</u>

Utilities

	2020-2021	2021-2022
	<u>Budget</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
4010 · Water Sales & Related Fees	425,000.00	490,000.00
4020 · Late Charges	25,000.00	25,000.00
4030 · Connect and Disconnect Fees	35,000.00	30,000.00
4040 · Repair Charges	0.00	0.00
4110 · Sewer Sales	400,000.00	465,000.00
4210 · Sanitary Trash Collected	155,000.00	185,000.00
4041 · State and County Taxes	12,500.00	13,500.00
5062 · Trash Collection Fees	-135,000.00	-160,000.00
6701 · Sales Taxes	-12,500.00	-13,500.00
Total 4209 · Net Sanitation Revenues	<u>20,000.00</u>	<u>25,000.00</u>
4060 · Water Tap Fees	5,000.00	5,000.00
4120 · Sewer Tap Fees	7,750.00	7,750.00
4130 · Meter Set Fees	5,000.00	3,500.00
4071 · Fire Department Donations Colle	2,750.00	2,750.00
4081 · Animal Control Donations Colle	2,750.00	2,750.00
4091 · Food Pantry Donations Collected	1,375.00	1,375.00
4100 · Mowing Fees	2,000.00	1,000.00
4112 · Returned Check Fees	200.00	100.00
4201 · Checking & Savings Interest	0.00	0.00
4250 · State Grant - New Well		
4301 · Miscellaneous Utilities Income	1,000.00	1,000.00
4501 · -OVER/+SHORT	0.00	
Total Income	<u>932,825.00</u>	<u>1,060,225.00</u>

Expense

6675 · Life & AD&D Expense	250.00	<u>250.00</u>
6674 · Health Insurance Expense	58,000.00	<u>66,700.00</u>
6835 · Purchased Water	1,000.00	<u>2,000.00</u>
5982 · 2017 TxCDBG Expenses		
6673 · TMRS Retirement Expense	12,500.00	<u>12,000.00</u>
6556 · Building Maintenance	20,000.00	<u>20,000.00</u>
5011 · Water Chemicals	10,000.00	<u>11,000.00</u>
5012 · Laboratory Fees	7,000.00	<u>10,000.00</u>
5061 · Sewer Treatment Expense	130,000.00	<u>175,000.00</u>
5071 · Engineering	2,000.00	<u>2,000.00</u>
6091 · Auto Expenses-Fuel	8,500.00	<u>10,000.00</u>
6092 · Auto Expenses-Repairs & Maint	6,000.00	<u>6,000.00</u>
6281 · Insurance	20,000.00	<u>20,000.00</u>
6381 · Legal and Accounting Fees	5,000.00	<u>5,000.00</u>
6400 · Account Collection Fees	500.00	<u>500.00</u>
6410 · Credit Card Processing Fees	9,500.00	<u>13,000.00</u>
6420 · Returned Check Charges	50.00	<u>50.00</u>
6421 · Office Supplies	3,000.00	<u>3,000.00</u>
6422 · Computer Software	2,000.00	<u>2,500.00</u>
6425 · Computer Hardware	2,000.00	<u>2,000.00</u>
6423 · Copier Lease	1,100.00	<u>1,100.00</u>
6460 · NTGCD	10,000.00	<u>12,000.00</u>
6481 · Postage	4,250.00	<u>4,500.00</u>
6561 · Equipment Maintenance	102,000.00	<u>140,000.00</u>
6631 · Supplies and Parts	40,000.00	<u>40,000.00</u>
6671 · Social Security and Medicare	18,500.00	<u>21,500.00</u>
6672 · Unemployment Taxes	1,500.00	<u>1,750.00</u>
6772 · Cell Phones	2,200.00	<u>2,200.00</u>
6832 · Utilities	45,000.00	<u>50,000.00</u>
6862 · Operator Salary	74,770.00	<u>78,000.00</u>
6864 · Secretary Hourly	65,520.00	<u>68,640.00</u>
6865 · Secretary Overtime	200.00	<u>200.00</u>
6866 · Utilities Maintenance Wages	122,720.00	<u>134,160.00</u>
6867 · Maintenance Workers Overtime	1,200.00	<u>500.00</u>
Total 6860 · Salaries & Wages	<u>264,410.00</u>	<u>281,500.00</u>

6921 · Education & Books	1,200.00	<u>1,200.00</u>
6925 · Stormwater Management	2,500.00	<u>2,500.00</u>
6930 · Uniforms	3,500.00	<u>4,000.00</u>
6971 · Miscellaneous	750.00	<u>1,000.00</u>
6568 · Equipment Purchase	55,000.00	<u>50,000.00</u>
8021 · Bond Interest		<u>39,234.37</u>
8023 · Bond Payment	70,000.00	<u>32,000.00</u>
8024 · Bond Expenses	1,700.00	<u>1,700.00</u>
9071 · Fire Department Donations Paid	2,750.00	<u>2,750.00</u>
9081 · Animal Control Donations Paid	2,750.00	<u>2,750.00</u>
9091 · Food Pantry Donations Paid	1,375.00	<u>1,375.00</u>
Total Expense	<u>927,785.00</u>	<u>1,054,059.37</u>
Net Ordinary Income	5,040.00	6,165.63