

MINUTES OF A REGULAR MEETING OF THE GOVERNING BODY OF PELICAN BAY

On the 14th day February, 2023 at 7:00 P.M. the Council of the City of Pelican Bay convened in a Regular Meeting, in the City Hall.

CALL MEETING TO ORDER AND ESTABLISH QUORUM

Mayor Olague called the meeting to order at 7:00 p.m.

Council Present:

Mayor Tamra Olague
Mayor Pro Tem Dryden
Alderman Sara Gashi
Alderman Matt Gassen

Staff Present:

City Secretary Cynthia Daniels
Police Chief Brad Anderson
Fire Chief Moses Druxman (attended later)
Fire Marshall Rebekah Marlow (attended later)
Code Enforcement Officer George Lender

Council Absent:

Alderman Kevin Crawford
Alderman Kathy Bender

Quorum was established by Mayor Olague.

INVOCATION

Mayor Pro Tem David Dryden gave the invocation.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Mayor Olague

ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- *City Building Renovation Updates*
- *Introduction of new Code Enforcement Officer, George Lender*
- *Introduction of new Patrol Officer, Justin Spurgeon*

Mayor Olague gave an update to Council on the status of the renovations that included the Animal Control building is finished. The building was repainted inside and a washer and dryer was donated. New cleaning procedures will be put in place soon. The electronic gate is now operational. Mayor Olague introduced the new Code Enforcement Officer, George Lender. The new patrol officer, Justin Spurgeon was out of town and could not be present at this council meeting but will be introduced in a future meeting.

PUBLIC COMMENT

This is an opportunity for the public to address the City Council on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. No action by law may be taken on the topic. The presiding officer has the right to impose a time limit on this portion of the agenda.

Cynthia Martin of Pelican Bay – Spoke about the crime in the area and asked Council the status of police coverage.

PUBLIC HEARING ITEM

1. Hold A Public Hearing and Consider Approval of Ordinance No. ORD23-001 Continuing its Juvenile Curfew.

Mayor Olague opened the public hearing at 7:15 p.m.

No one spoke.

Mayor Olague closed the public hearing at 7:16 p.m.

Mayor Pro-Tem Dryden made a motion to approve ORD23-001 continuing the juvenile curfew. Alderman Gashi seconded the motion. Motion passed unanimously with a vote of 3-0.

CONSENT AGENDA

All consent items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of items unless a Councilmember so requests, in which event the item will be removed and considered separately.

2. Approve January 10, 2023 Meeting Minutes.

3. STAFF REPORTS

- a. Police – Criminal Activity for the month of January**
- b. Ordinance Enforcement/Animal Control – Activity for the month of January.**
- c. Fire – Medical and Fire Activity for the month of January.**
- d. Financial Report for the month of January.**

Alderman Gashi asked to pull item C. Fire report from the Consent Agenda for discussion. Fire Chief Moses Druxman was not present at the time so Council approved Consent Agenda Items #2 and Items A, B, D under #3. Alderman Gashi made the motion to approve Consent Agenda Items #2 and A, B, D under #3. Mayor Pro Tem Dryden seconded the motion. Motion passed unanimously with a vote of 3-0.

ACTION ITEMS

4. Consider Approval of Resolution No. RES23-001 Establishing A Numbering Policy For Ordinances And Resolutions.

Alderman Gassen made a motion to approve RES23-001. Alderman Gashi seconded the motion. Motion passed unanimously with a vote of 3-0.

5. Consider Approval of Resolution No. RES23-002, Calling The May 6, 2023 General Election For The Offices Of Councilmember Place 3, Councilmember Place 4 And Councilmember Place 5, And Authorizing A Joint Election Agreement With Other Tarrant County Political Subdivisions And A Contract For Election Services With Tarrant County Elections.

Mayor Pro-Tem Dryden made a motion to approve RES23-002. Alderman Gashi seconded the motion. Motion passed unanimously with a vote of 3-0.

6. Consider Approval of Ordinance No. ORD23-002 Adopting And Enacting A New Code Of Ordinances.

Alderman Gassen made a motion to approve ORD23-002. Mayor Pro-Tem Dryden seconded the motion. Motion passed unanimously with a vote of 3-0.

7. Discussion and Take Any Action Necessary on Contracting with Tarrant County Sheriff's Department for Police Services and Dispatch Services.

Mayor Olague stated that the City is unable to contract with Tarrant County for dispatch services due to Tarrant County's staffing shortage.

8. Discussion and Take Any Action Necessary on Holding A Workshop Session To Discuss Revising Employee Handbook.

Mayor Olague asked Council if they wish to hold a workshop to discuss revising the employee handbook. Council stated they would like a workshop but asked that it be held over several evenings. Mayor Olague stated that staff would prepare dates and divide handbook in sections so as not to make evenings longer than necessary and will schedule workshops accordingly.

9. Consider Approval of Ordinance No. ORD23-004 Providing for the Regulation of Recreational Vehicles.

Mayor Pro-Tem Dryden made a motion to approve ORD23-004. Alderman Gashi seconded the motion. Motion passed unanimously with a vote of 3-0.

10. Discussion On Areas of Concern for Ordinance Violations.

Council discussed areas of concern such as trash, rubbish, and dilapidated fences as well as dilapidated buildings.

11. Consider Approval of the Texas Department of Agriculture's Community Development Block Grant (CDBG) in the amount of \$350,000 with a City Match of \$35,000 to Rehabilitate Main Lift Station in Pelican Bay.

Alderman Gassen made a motion to approve the grant. Alderman Gashi seconded the motion. Motion passed unanimously with a vote of 3-0.

12. Discuss, Consider and Take any Action Necessary to Establish a Citizens Marketing Committee for the Sole Purpose of Providing Ideas For Branding and Logo Design.

Mayor Pro-Tem Dryden made a motion to approve establishing a citizens marketing committee. Alderman Gashi seconded the motion. Motion passed unanimously with a vote of 3-0.

EXECUTIVE SESSION

In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may convene in a closed session. After the Executive Session, discussion on any of the following items, any final action or vote taken will be in public.

Personnel Matters §551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee): Chief of Police

Mayor Pro-Tem Dryden made a motion to adjourn into Executive Session. Mayor Olague adjourned into executive session at 8:34 p.m.

Council reconvened into general session at 9:00 p.m.

13. Take any action necessary from Executive Session.

Alderman Gassen made a motion to accept salary performance agreement with Police Chief Brad Anderson. Mayor Pro-Tem seconded the motion. Motion passed unanimously with a vote of 3-0.

14. Consider Approval of Ordinance No. ORD23-003 Placing the Supervision of Animal Control and Code Enforcement under the Chief of Police.

Alderman Gashi made a motion to approve ORD23-003. Alderman Gassen seconded the motion. Motion passed unanimously with a vote of 3-0.

15. Adjournment.

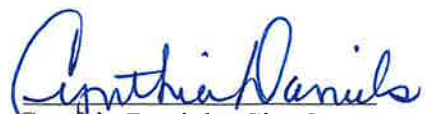
Mayor Olague adjourned the meeting at 9:01 p.m.

PASSED AND APPROVED THIS 28th DAY OF March 2023.

APPROVED:

ATTEST:


Tamra Olague, Mayor


Cynthia Daniels, City Secretary