

MINUTES OF A REGULAR MEETING OF THE GOVERNING BODY OF PELICAN BAY

On the 15th day November, 2022 at 7:00 P.M. the Council of the City of Pelican Bay convened in a Regular Meeting, in the City Hall.

CALL MEETING TO ORDER AND ESTABLISH QUORUM

Mayor Olague called the meeting to order at 7:04 p.m.

Council Present: Mayor Tamra Olague
Mayor Pro Tem Dryden
Alderman Kevin Crawford
Alderman Matt Gassen
Alderman Kathy Bender

Council Absent: Alderman Sara Gashi

Quorum was established by Mayor Olague.

INVOCATION

Alderman Kathy Bender gave the invocation.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Mayor Olague

ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- *Tarrant County Mayoral Council*

Mayor Olague stated she had a meeting with James McClinton with Tarrant County Community Development Program and he encouraged her to join the Mayor's Council so she can be informed on community grants from Tarrant County that will help fund street repairs. The cost to join the consortium would be \$350.00 per year.

PUBLIC COMMENT

This is an opportunity for the public to address the City Council on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. No action by law may be taken on the topic. The presiding officer has the right to impose a time limit on this portion of the agenda.

There were none.

CONSENT AGENDA

All consent items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of items unless a Councilmember so requests, in which event the item will be removed and considered separately.

- 1. APPROVE OCTOBER 25, 2022 MEETING MINUTES.**
- 2. STAFF REPORTS**
 - a. Police – Criminal Activity for the month of October.**
 - b. Fire – Medical and Fire Activity for the month of October.**
 - c. Ordinance Enforcement/Animal Control – Activity for the month of October.**
 - d. Financial Report for the month of October.**

Mayor ProTem Dryden made a motion to approve the Consent Agenda. Alderman Bender seconded the motion. Motion passed with a vote of 3-1 with Alderman Crawford abstaining.

ACTION ITEMS

- 1. DISCUSS AND CONSIDER APPROVAL OF THE LOW INCOME HOUSING WATER ASSISTANCE PROGRAM AGREEMENT WITH THE CITY OF FORT WORTH NEIGHBORHOOD SERVICES DEPARTMENT THROUGH SEPTEMBER 30, 2023 AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT.**

Alderman Gassen made a motion to approve the agreement. Alderman Bender seconded the motion. Motion passed unanimously with a vote of 4-0.

- 2. DISCUSS AND CONSIDER AN APPROVAL OF RESOLUTION NO. 288 APPROVING A PURCHASING CARD AGREEMENT WITH UMB BANK FOR A PURCHASING CARD PROGRAM.**

Alderman Gassen made a motion to approve the Resolution approving a purchasing card agreement with UMB bank for a purchasing card program. Alderman Bender seconded the motion. Motion passed unanimously with a vote of 4-0.

- 3. DISCUSS AND CONSIDER APPROVAL OF THE TEXAS UTILITY HELP PROGRAM UTILITY PROVIDER VENDOR AGREEMENT THROUGH DECEMBER 31, 2023 AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT.**

Mayor Pro Tem Dryden made a motion to approve the agreement. Alderman Bender seconded the motion. Motion passed unanimously with a vote of 4-0.

4. DISCUSS AND CONSIDER APPROVING AN ADDITIONAL \$7,500 FOR CITY HALL ROOF REPAIR AND \$4,000 FOR POLICE DEPARTMENT ROOF REPAIR.

Alderman Bender made a motion to approve an additional \$7,500 for the City Hall roof to be repaired and the funds to be taken out of the General Fund Building Maintenance and \$4,000 for the police department roof to be repaired to be taken out of the General Fund Police Department Building Maintenance and to amend the budget on those line items by those dollar amounts. Mayor Pro Tem Dryden seconded the motion. Motion passed unanimously with a vote of 4-0.

5. DISCUSS AND CONSIDER APPROVING ORDINANCE NO 277 TO AMEND THE BUDGET FOR THE 2021-2022 BUDGET YEAR.

Alderman Gassen made a motion to approve Ordinance No. 277 amending the budget for the 2021-2022 budget year. Alderman Bender seconded the motion. Motion passed unanimously with a vote of 4-0.

6. DISCUSS AND CONSIDER AMENDING THE TRAVEL BUDGET IN FY 2022-2023 BY INCREASING LINE ITEM FROM \$2,000 TO \$5,000.

Mayor Pro Tem Dryden made a motion to increase the FY 2022-2023 travel budget from \$2,000 to \$5,000. Alderman Bender seconded the motion. Motion passed unanimously with a vote of 4-0.

7. DISCUSS AND TAKE APPROPRIATE ACTION ON DEFINING THE NUMBER OF HOURS DESIGNATING PART TIME STATUS.

Alderman Gassen made a motion to approve designating less than 32 hours per week as part time for the City of Pelican Bay. Alderman Bender seconded the motion. Motion passed unanimously with a vote of 4-0.

8. CONSIDER AND TAKE APPROPRIATE ACTION ON ADDING A PART TIME ANIMAL CONTROL/ORDINANCE ENFORCEMENT POSITION.

Alderman Gassen made a motion to approve adding a part time animal control/ordinance enforcement position. Alderman Crawford seconded the motion. Motion passed unanimously with a vote of 4-0.

9. DISCUSSION ON THE STATUS OF MAINTENANCE OF CITY HALL AND POLICE DEPARTMENT BUILDINGS.

Discussion only.

10. DISCUSSION ON TARRANT COUNTY SHERIFF'S DEPARTMENT AND STATE OF PELICAN BAY POLICE DEPARTMENT.

Discussion only. Mayor Olague let the Council know that Tarrant County Sherriff's Department will not have staffing of officers until October, 2023 which means the City will need to hire additional police officers until next year.

11. ADJOURNMENT

Mayor Olague adjourned the meeting at 8:27 p.m.

PASSED AND APPROVED THIS 10th DAY OF January 2023.

APPROVED:



Tamra Olague, Mayor

ATTEST:



Teri Anthony, Acting City Secretary