

# MINUTES OF A REGULAR MEETING OF THE GOVERNING BODY OF PELICAN BAY

On the 25th day October, 2022 at 7:00 P.M. the Council of the City of Pelican Bay convened in a Regular Meeting, in the City Hall.

## CALL MEETING TO ORDER AND ESTABLISH QUORUM

Mayor Olague called the meeting to order at 7:03 p.m.

Council Present: Mayor Tamra Olague  
Alderman Sara Gashi  
Alderman Matt Gassen  
Alderman Kathy Bender

Council Absent: Mayor Pro Tem Dryden  
Alderman Kevin Crawford

Quorum was established by Mayor Olague.

## INVOCATION

Alderman Kathy Bender gave the invocation.

## PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Mayor Olague.

## ITEMS OF COMMUNITY INTEREST

*Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.*

- City Building Renovation Updates
- Tarrant County Sherriff's Office Updates
- Seminar Updates – TML and TMCA

Mayor Olague gave an update on the following:

- New roof for City Hall and Police Department buildings.
- Painting buildings inside and out still need to be done.
- Quotes for roofing received from two vendors, Tarrant Roofing and RKG Roofing. RKG had the best product and the best price.

- Tarrant County Sherriff's Department confirmed they would like to use the police department building as a substation and briefing center.
- Tarrant County Sherriff's Dept Fleet Manager wants to purchase all the City's police vehicles which would reduce the cost of the contract.
- Alderman Kathy Bender, Mayor Olague, and City Secretary Cynthia Daniels attended the Texas Municipal League's annual conference in early October. It was a great networking event and learning opportunity.
- City Secretary, Cynthia Daniels has received a scholarship from the Texas Municipal Clerks Association to continue her education in becoming a registered municipal clerk.

### PUBLIC COMMENT

*This is an opportunity for the public to address the City Council on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. No action by law may be taken on the topic. The presiding officer has the right to impose a time limit on this portion of the agenda.*

Matthew Poole – Pelican Bay – Spoke to Council about his neighbor constantly complaining about his chickens.

Patricia Rojas – Pelican Bay- Dogs loose every day. City needs to do something.

Cindy Smith – Pelican Bay – Dogs loose and aggressive. One dog chased her as she was walking to the City Council meeting. City needs to do something.

### CONSENT AGENDA

*All consent items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of items unless a Councilmember so requests, in which event the item will be removed and considered separately.*

- 1. APPROVE INTERLOCAL AGREEMENT RENEWAL WITH TARRANT COUNTY FOR ASSISTANCE FROM TIME-TO-TIME WITH DRIVEWAY CULVERTS WITHIN THE CITY.**
- 2. APPROVE SEPTEMBER 13, 2022 AND SEPTEMBER 27, 2022 MEETING MINUTES.**
- 3. APPROVE ORDINANCE 275 – AMENDING ORDINANCE 246 -PROVIDING FOR THE CONTROL OF ANIMALS.**
- 4. STAFF REPORTS**
  - a. Police – Criminal Activity for the month of September.**
  - b. Ordinance Enforcement/Animal Control – Activity for the month of September.**
  - c. Fire – Medical and Fire Activity for the month of September.**
  - d. Financial Report for the month of September.**

Alderman Matt Gassen made a motion to approve the Consent Agenda. Alderman Kathy Bender seconded the motion. Motion passed with a vote of 3-0.

## REGULAR SESSION

- 1. CONSIDER AND TAKE APPROPRIATE ACTION ON ADDING FEDERAL HOLIDAYS MARTIN LUTHER KING, JR DAY AND/OR JUNETEENTH INDEPENDENCE DAY TO THE CITY HOLIDAY CALENDAR.**

Alderman Matt Gassen made a motion to approve adding Martin Luther King, JR day to the City calendar. Alderman Kathy Bender seconded the motion. Motion passed with a vote of 3-0.

- 2. CONSIDER AND TAKE APPROPRIATE ACTION ON CANCELLING OR RESCHEDULING THE NOVEMBER 8, 2022 CITY COUNCIL MEETING DUE TO USE OF COUNCIL CHAMBERS BY TARRANT COUNTY FOR VOTING SITE FOR MID-TERM ELECTIONS.**

Alderman Kathy Bender made a motion to approve moving the November 8<sup>th</sup> City Council meeting to November 15<sup>th</sup>. Alderman Sara Gashi seconded the motion. Motion passed with a vote of 3-0.

- 3. DISCUSS AND TAKE APPROPRIATE ACTION ON ORDINANCE 276 ADDING ARTICLE 11.04 “GOLF CARTS, NEIGHBORHOOD ELECTRIC VEHICLES AND OTHER TYPES OF RECREATIONAL OFF-HIGHWAY VEHICLES”.**

Alderman Matt Gassen made a motion to approve Ordinance 276 pending City Attorney approval. Alderman Sara Gashi seconded the motion. Motion passed with a vote of 3-0.

- 4. CONSIDER AND TAKE APPROPRIATE ACTION TO MAKE CHANGES TO AND DETERMINE LIMITS OF COVERAGE FOR CURRENT SURETY BOND TO COVER POSITIONS OF MAYOR, MAYOR PRO-TEM, CITY TREASURER, CITY SECRETARY.**

Alderman Kathy Bender made a motion to approve the surety bond coverage of \$100,000 per position to cover the Mayor, Mayor Pro Tem, City Treasurer, and City Secretary at an annual rate of \$1,000. Alderman Sara Gashi seconded the motion. Motion passed with a vote of 3-0.

- 5. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON APPROVING A NON-RECOVERABLE DEPRECIATION EXPENSE OF \$3,875.24 THAT IS DEEMED INELEGIBLE FOR REIMBURSEMENT FROM THE CITY’S INSURANCE CLAIM THROUGH TEXAS MUNICIPAL LEAGUE FOR ROOF REPAIR ON POLICE DEPARTMENT AND CITY HALL BUILDINGS.**

Alderman Sara Gassen made a motion to approve the non-recoverable expense of \$3,875.24 that is deemed ineligible for reimbursement and to take the funds out of the police department building maintenance. Alderman Matt Gassen seconded the motion. Motion passed with a vote of 3-0.

- 6. DISCUSS AND CONSIDER CANCELLING THE DECEMBER CITY COUNCIL MEETING DUE TO THE CHRISTMAS HOLIDAY.**

Alderman Sara Gassi made a motion to cancel the December City Council meeting. Alderman Kathy Bender seconded the motion. Motion passed with a vote of 3-0.

**7. ADJOURNMENT**

Alderman Sara Gashi made a motion to adjourn.

The Mayor adjourned the meeting at 8:00 p.m.

PASSED AND APPROVED THIS 15<sup>th</sup> DAY OF November 2022.

APPROVED:

  
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Tamra Olague, Mayor

ATTEST:

  
\_\_\_\_\_  
Cynthia Daniels, City Secretary