

MINUTES OF A REGULAR MEETING OF THE GOVERNING BODY OF PELICAN BAY

On the 27th day September, 2022 at 7:00 P.M. the Council of the City of Pelican Bay convened in a Regular Meeting, in the City Hall.

1. CALL MEETING TO ORDER AND ESTABLISH QUORUM

Mayor Olague called the meeting to order at 7:00 p.m.

Council Present: Mayor Tamra Olague
Mayor Pro Tem, David Dryden
Alderman Kevin Crawford
Alderman Matt Gassen
Alderman Kathy Bender

Council Absent: Alderman Sara Gashi

Quorum was established by Mayor Olague.

2. INVOCATION

Mayor Pro-Tem Dryden gave the invocation.

3. PLEDGE OF ALLEGIANCE

Alderman Gassen led the pledge of allegiance.

4. ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Updates on Police Department
- Updates on Fiber Optics

Mayor Olague gave an update on the following:

- All of the Bay will have connection to Rise Broadband by the end of October.
- Nine new streetlights have been placed in the City.
- Bids for road repair will be expected soon.
- City received a grant of \$43,000 for in car cameras and computers.

5. PUBLIC COMMENT

This is an opportunity for the public to address the City Council on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. No action by law may be taken on the topic. The presiding officer has the right to impose a time limit on this portion of the agenda.

No public comment.

6. DISCUSS AND CONSIDER APPROVING ORDINANCE NO. 270 ESTABLISHING A CITY TREASURER POSITION

Mayor Pro-Tem Dryden made a motion to approve Ordinance No. 270 establishing a City Treasurer position. Motion seconded by Alderman Crawford. Motion passed with a vote of 4-0.

7. DISCUSS AND CONSIDER APPROVING ORDINANCE NO. 271 DEFINING AND CLARIFYING THE DUTIES OF THE CITY SECRETARY

Alderman Gassen made a motion to approve Ordinance No. 270 defining and clarifying the duties of the City Secretary. Motion was seconded by Alderman Crawford. Motion passed with a vote of 4-0.

8. EXECUTIVE SESSION

In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may convene in a closed session. After the Executive Session, discussion on any of the following items, any final action or vote taken will be in public.

Pursuant to Texas Government Code Section §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:

- A. City Treasurer**
- B. City Secretary**

City Council convened into executive session at 7:24 p.m. with a motion from Alderman Kathy Bender.

City Council reconvened to open session at 7:34 p.m.

9. RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION RESULTING FROM EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551, the City Council will reconvene into Open Session and consider action, if any, on matters discussed in Executive Session.

A. CONSIDER AND TAKE APPROPRIATE ACTION ON APPROVING ORDINANCE NO. 272 - APPOINTMENT OF A CITY TREASURER AND OATH OF OFFICE

Alderman Bender made a motion to appoint Teri Anthony as City Treasurer. Motion seconded by Alderman Gassen. Motion passed with a vote of 4-0.

B. CONSIDER AND TAKE APPROPRIATE ACTION ON APPROVING ORDINANCE NO. 273 - THE APPOINTMENT OF A CITY SECRETARY AND OATH OF OFFICE

Alderman Bender made a motion to appoint Cynthia Daniels as City Secretary. Motion seconded by Mayor Pro Tem Dryden. Motion passed with a vote of 4-0.

10. DISCUSS AND CONSIDER APPROVING RESOLUTION NO. 286 AUTHORIZING CHANGE IN SIGNATORIES FOR CITY ACCOUNTS HELD AT PINNACLE BANK

Alderman Gassen made a motion to approve Resolution 286. Motion seconded by Mayor Pro Tem Dryden. Motion passed with a vote of 4-0.

11. DISCUSS AND CONSIDER APPROVAL OF ORDINANCE NO. 274 PLACING THE DEPARTMENT OF ANIMAL CONTROL/ORDINANCE ENFORCEMENT UNDER THE SUPERVISION AND DIRECTION OF THE MAYOR AND DEFINING AND CLARIFYING THE DUTIES

Alderman Gassen made a motion to approve Ordinance 274. Motion was seconded by Mayor Pro Tem Dryden. Motion passed unanimously with a vote of 4-0.

12. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON ALLOWING GOLF CARTS, NEIGHBORHOOD ELECTRIC VEHICLES AND OTHER TYPES OF RECREATIONAL OFF-HIGHWAY VEHICLES WITHIN THE CITY LIMITS

No action was taken.

13. CONSIDER AND TAKE APPROPRIATE ACTION ON AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH BURKES & WALKER ENGINEERING FOR DRAINAGE PROJECT

Alderman Gassen made a motion to authorize the Mayor to execute the contract with Burkes & Walker Engineering. Motion was seconded by Mayor Pro Tem Dryden. Motion passed with a vote of 4-0.

14. CONSIDER AND TAKE APPROPRIATE ACTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PAGEFREEZER FOR SOCIAL MEDIA ARCHIVING

Mayor Pro Tem Dryden made a motion to approve authorizing the Mayor to execute the agreement with PageFreezer for social media archiving. Motion was seconded by Alderman Crawford. Motion passed with a vote of 4-0.

15. CONSIDER AND TAKE APPROPRIATE ACTION TO MAKE CHANGES TO AND DETERMINE LIMITS OF COVERAGE FOR CURRENT SURETY BOND TO COVER POSITIONS OF MAYOR, MAYOR PRO-TEM, CITY TREASURER, CITY SECRETARY

Mayor Olague requested to table this item until the October meeting.

Meeting was adjourned at 8:10 p.m. Teri Anthony was sworn in as City Treasurer and Cynthia Daniels was sworn in as City Secretary by Mayor Olague shortly after.

PASSED AND APPROVED THIS 25th DAY OF October 2022.

APPROVED:


Tamra Olague, Mayor

ATTEST:


Cynthia Daniels, City Secretary