

MINUTES OF A REGULAR MEETING OF THE GOVERNING BODY OF PELICAN BAY

On the 11th day July, 2022 at 7:00 P.M. the Council of the City of Pelican Bay convened in a Regular Meeting, in the City Hall.

1. CALL MEETING TO ORDER AND ESTABLISH QUORUM

Mayor Olague called the regular meeting to order at 7:03 p.m.

Council Present: Mayor Tamra Olague
Mayor Pre-Tem David Dryden
Alderman Kevin Crawford
Alderman Matt Gassen
Alderman Kathy Bender

Council Absent: Alderman Sara Gashi

Mayor Olague established a quorum.

2. INVOCATION

Pastor Josh Tollison with Lighthouse Harbor Church gave the invocation.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Olague.

4. ITEMS OF COMMUNITY INTEREST

- **Employee Years of Service Recognition**
- **TML Annual Conference**
- **Animal Control/Ordinance Affidavits**
- **Police Department Staffing Update**
- **Sidewalk Grants**

Mayor Olague recognized and thanked four (4) employees for their years of service to Pelican Bay.

Bill Bethel –	10 year service award	Animal Control
James Blackmer –	10 year service award	Public Works
Mike Lowery –	25 year service award	Director of Public Works
Teri Anthony –	10 year service award	City Secretary

Mayor Olague issued a proclamation declaring July 11th as Employee Appreciation Day.

Mayor Olague mentioned the following:

- TML's upcoming annual conference in San Antonio, October 5th through the 7th
- Animal Control Officer is now sending affidavits by certified mail.

- Staffing the police department has been a challenge due to the City's current rate of pay for police officers. She had discussions with staff on increasing the start of pay which is in the budget.
- City will be applying for a sidewalk grant to run along Liberty School Road or Sandy Beach Road.

5. PUBLIC COMMENT

This is an opportunity for the public to address the City Council on any matter of public business that is not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer has the right to impose a time limit on this portion of the agenda.

- Mary Hodges – 1517 Whipoorwill Court- spoke about lack of police coverage and people riding bikes scoping properties.

6. CONSENT AGENDA

- 6.a. Approved the Police Department Report for May and June, 2022**
- 6.b. Approved the Animal Control/Ordinance Report for May and June, 2022**
- 6.c. Approved the Fire Department Report for May and June, 2022.**
- 6.d. Approved the May and June, 2022 Financial Report.**
- 6.e. Approved the Minutes for the following months:
August 9, 2021, September 13, 2021, September 27, 2021, October 12, 2021, October 25, 2021, November 8, 2021, December 13, 2021, January 10, 2022, February 14, 2022, March 14, 2022, April 11, 2022, April 25, 2022, May 9, 2022, May 23, 2022, June 13, 2022.**
- 6.f. Authorized the Mayor to execute a contract with Tarrant County Tax Assessor/Collector for the assessment and collection of ad valorem taxes levied by the City.**

On the motion of Mayor Pro Tem Dryden, seconded by Alderman Wesson ~~Gassen~~, the Council unanimously approved the items under the Consent Agenda. Motion carried 4-0.

7. DELIBERATION AGENDA

Review, Discussion, and Possible Action Regarding:

- 7.a. Consider moving the August 8, 2022 regular City Council meeting to August 15, 2022 at 7:00 p.m. so staff can comply with state and local publication deadlines regarding the approval of the fiscal year 2022-2023 proposed annual budget.**

Alderman Wesson ~~Gassen~~ made a motion and duly seconded by Alderman Bender, to move the August 8, 2022 regular City Council meeting to August 15, 2022 at 7:00 p.m. so staff can comply with state and local publication deadlines regarding the approval of the fiscal year 2022-2023 proposed annual budget. Unanimous motion carried 4-0.

- 7.b. Consider calling a public hearing for August 15, 2022 at 7:00 p.m. on the proposed annual budget for FY 2022-2023 and direct staff to send all required notices of said public hearing.**

Alderman ~~Wesson~~-Gassen made a motion and duly seconded by Alderman Bender, to call for a public hearing for August 15, 2022, on the proposed annual budget for FY 2022-2023 and directed staff to send all required notices and publications of said public hearing. Unanimous motion carried 4-0.

- 7.c. Consider moving the August 22, 2022 regular City Council meeting to August 29, 2022 at 7:00 p.m. so staff can comply with state and local publication deadlines regarding approval of the proposed tax rate for the FY 2022-2023.**

Alderman ~~Wesson~~-Gassen, made a motion and duly seconded by Mayor Pro Tem Dryden, to move the August 22, 2022 regular City Council meeting to August 29, 2022 at 7:00 p.m. so staff can comply with state and local publication deadlines regarding the approval of the fiscal year 2022-2023 proposed tax rate. Unanimous motion carried 4-0.

- 7.d. Consider calling a public hearing on August 29, 2022 at 7:00 p.m. on the proposed tax rate.**

Alderman ~~Wesson~~-Gassen made a motion and duly seconded by Alderman Bender, to call for a public hearing for August 29, 2022, on the proposed tax rate and directed staff to send all required notices and publications of said public hearing. Unanimous motion carried 4-0.

- 7.e. Approve Resolution No. 280 declaring certain City-owned equipment/vehicles located in the public works department as surplus and authorize the Mayor to sell such equipment in a public auction, direct sell, or donation.**

Mayor Pro Tem Dryden made a motion and duly seconded by Alderman ~~Wesson~~ Gassen to approve Resolution 280 declaring certain property and/or equipment as surplus and authorizing the Mayor to dispose of items by competitive bid, auction, or direct sell. Unanimous motion carried 4-0.

- 7.f. Authorize the Mayor to execute a ground lease agreement with Diamond Towers V LLC for cellular tower.**

Mayor Pro Tem made a motion and duly seconded by Alderman ~~Wesson~~-Gassen to authorize the Mayor to execute the agreement with Diamon Towers V LLC for placement of a cellular tower. Unanimous motion carried 4-0.

- 7.g. Discuss moving the regular Council meetings from the second and fourth Monday of the month to the second and fourth Tuesday of each month beginning September, 2022.**

After a short discussion, Mayor suggested preparing a resolution and bring back to Council.

- 7.h. Discuss appointments to Planning and Zoning Commission Places 2 and 4.**

After a short discussion, Mayor suggested to staff to publish solicitation of applications on City website and City facebook page.

8. **WORKSHOP**

(Workshop items are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff.)

8.a. Discussion of proposed annual budget for FY 2022-2023.

Mayor Olague opened the workshop at 7:44 p.m.

Mayor Olague closed the workshop at 9:50 p.m. and adjourned the meeting.

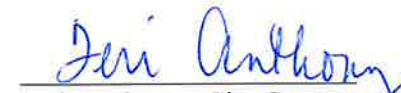
9. **ADJOURN**

PASSED AND APPROVED THIS 25th DAY OF JULY 2022.

APPROVED:


Tamra Olague, Mayor

ATTEST:


Teri Anthony, City Secretary