

**MINUTES OF A REGULAR
COUNCIL MEETING
OF THE GOVERNING BODY
OF PELICAN BAY**

On the 12th day of August 2008 the council of the city of Pelican Bay convened in a regular meeting, the same being open to the public at a regular meeting place thereof, in the City Hall, and notice of said meeting having time, place and subject thereof, having been posted as prescribed in article 6261-17 V.S.C.S.

1. **CALL TO ORDER.**
Mayor Tolbert called the meeting to order at 7:00 p.m.
2. **ROLL CALL AND DECLARE QUORUM.**
Alderman(s) Leach, Clark, McWhorter, Hunter, and Mayor Tolbert were all present.
3. **PLEDGE OF ALLEGIANCE**
Mayor Tolbert led the pledge of allegiance.
4. **REVIEW, DISCUSS, AND APPROVE THE MINUTES FOR JUNE 21, 2008, JULY 8, 2008, JULY 19, 2008, AND JULY 26, 2008.** Alderman Leach made a motion to accept the minutes as written. Alderman Clark 2nd the motion. Motion passed 4/0.
5. **CITIZEN PARTICIPATION.**
There was no citizen input at this time.
6. **MAYORS REPORT.**
Mayor Tolbert gave a report on the state of the city and water system.
7. **POLICE REPORT.**
Chief Towns gave the police report..
8. **FIRE/CODE REPORT.**
Chief Stetzel gave the report.
9. **PUBLIC WORKS REPORT.**
Mike Lowery gave the report.
10. **ACCEPT RESIGNATION OF PREVIOUS CITY ATTORNEY, GEORGE STAPLES.** Alderman Leach made a motion to accept the resignation of Attorney George Staples. Alderman McWhorter 2nd the motion. Motion passed 4/0.
11. **REVIEW, DISCUSS, AND APPROVE ADVERTISING FOR REPLACEMENT OF TAYLOR, OLSON, ADKINS, SRALLA, & ELAM (TOASE) AS THE CITY'S DELINQUENT TAX COLLECTION CONTRACTOR.** Alderman McWhorter made a motion to table this item until the City Secretary could get a copy of the fee schedule from the firm. Motion was 2nd by Alderman Clark. Motion passed 4/0.

- 12. REVIEW, DISCUSS, AND APPROVE BIDS FOR THE CONSTRUCTION OF THE PUMP HOUSE DESTROYED BY FIRE.** Alderman Leach made a motion to move items 12 and 13 to the August 16, 2008 meeting in order to receive clarification on the bids. Motion was 2nd by Alderman Clark. Motion passed 4/0.
- 13. REVIEW, DISCUSS, AND APPROVE BIDS FOR REPLACING THE ELECTRICAL SYSTEM IN THE PUMP HOUSE DESTROYED BY FIRE.**
- 14. REVIEW, DISCUSS, AND APPROVE GUIDELINES FOR CITY OWNED CELL PHONES; TO INCLUDE GUIDELINES INTO THE CITY'S EMPLOYEE HANDBOOK.** Alderman McWhorter made a motion to accept the guidelines and to include them in the Employee Handbook. Alderman Clark 2nd the motion. Motion passed 4/0.
- 15. REVIEW, DISCUSS, AND APPROVE THE NEIGHBORHOOD ADVISORY COMMITTEE TO RESEARCH THE POSSIBILITY OF A MONTHLY TRADE DAY/FARMERS MARKET.** Alderman Hunter made a motion to allow the Neighborhood Advisory Committee to research the project. Alderman Leach 2nd the motion. Motion passed 4/0.
- 16. REVIEW, DISCUSS, AND APPROVE DETAILS OF A CITY WIDE PICNIC TO BE HELD IN SEPTEMBER.** Alderman Leach made a motion to allow Alderman Hunter to research the project and report back to the council at a later date. Alderman Clark 2nd the motion. Motion passed 4/0.
- 17. REVIEW, DISCUSS, AND APPROVE AN ORDINANCE PLACING THE CITY COUNCIL OVER THE DIRECTION AND SUPERVISION OF THE POLICE CHIEF.** Alderman Clark made a motion to table this item because it would be addressed in the new Employee Handbook. Alderman Hunter 2nd the motion. Motion passed 4/0.
- 18. REVIEW, DISCUSS, AND APPROVE DRAFTING AN ORDINANCE ESTABLISHING ADMINISTRATIVE DUTIES, LEGISLATIVE RESPONSIBILITIES, APPOINTIVE POWERS, LIMITATIONS AND PROTOCOLS FOR THE OFFICE OF MAYOR.** Alderman Clark made a motion to table this item. Alderman Leach 2nd the motion. Motion passed 4/0.
- 19. REVIEW, DISCUSS, AND APPROVE THE PURCHASE OF PROPERTY AT 1525 PELICAN DR. N. FROM MR. SHIPPS.** Alderman McWhorter made a motion to purchase the property with funds borrowed from the Fire Department for a total of \$8,000.00, with \$7,000.00 for the property and allowing \$1000.00 for closing costs. Alderman Leach 2nd the motion. Motion passed 4/0.

Council adjourned into Executive Session at 8:23 p.m.

20. EXECUTIVE SESSION PURSUANT TO SECTION 551.074, PERSONNEL MATTERS AND SECTION 551.071, CONSULTATION WITH ATTORNEY, TO WIT: PAUL STETZEL, GILBERT TOWNS, AND CASS CALLAWAY.

Meeting reconvened at 9:56 p.m.

21. ACTION ON ANY MATTER LISTED FOR DELIBERATION IN THE EXECUTIVE SESSION. Alderman McWhorter made a motion that no action be taken with a 2nd from Alderman Clark. Motion passed 4/0.

22. ADJOURNMENT. Alderman McWhorter made a motion to adjourn. Motion was 2nd by Alderman Clark. Motion passed 4/0.

Meeting adjourned at 9:57 p.m.

PASSED AND APPROVED THIS _____ DAY OF _____,
2008.

APPROVED:

ATTEST:

Mayor

City Secretary