

**MINUTES OF A REGULAR COUNCIL MEETING
OF THE GOVERNING BODY
OF PELICAN BAY**

On the 8th day of July, 2008, the Council of the City of Pelican Bay convened in a meeting, the same being open to the public at a regular meeting place thereof, in the City Hall, and notice of said meeting having been time, place and subject thereof, having been posted as prescribed in Article 6261-17

1. **CALL TO ORDER.** Mayor Tolbert opened the meeting at 7:00 P.M.
2. **ROLL CALL AND DECLARE A QUORUM.** Alderman(s) Leach, Clark, McWhorter, and Hunter were present. Mayor Tolbert declared a quorum.
3. **PLEDGE OF ALLEGIANCE.** Mayor Tolbert led the pledge.
4. **REVIEW, DISCUSS AND APPROVE THE MINUTES FOR THE JUNE 10, 2008 AND JUNE 21, 2008.**
Alderman Leach motioned to accept the minutes for the June 10 meeting. There were no minutes for the June 21st meeting.
Alderman Clark seconded. Motion PASSED 4/0
5. **CITIZENS PARTICIPATION.** Clifford Tynes said he was attacked by a dog at city hall. Brenda Scott—excellent job from the office staff. Regina Reed asked about the city's water situation.
6. **MAYOR'S REPORT.** Mayor Tolbert addressed concerns with city water supply. Taking bids for pump house repair. Thanked everyone who sent cards and attended Mr. Hawkins funeral.
7. **FIRE/CODE REPORT.** Report was given by Chief Stetzel. Emergency calls for June--26; training hours--8; mutual aid given/received--3. Revenue Rescue has billed homeowners for about \$1,000. Addressed issues with Blue Mound Dispatch. Will consider to offer Blue Mound Dispatch training for handling Fire emergencies.
CODE-- cases on file for June--53; Fire Code/Ordinance--44; forced mows--13; total hours of service--51; active cases--53; closed cases--22; total hours for code volunteers--40.2.
8. **POLICE REPORT.** Chief Towns gave report. Statistics for the month of June 2008--79 police actions; 5--misdemeanor arrests; 6--Felony arrests; 49--traffic stops; 41--citations issued; 24--warnings issued; 9--general complaint citations; 175--citizens/business contacts; 125--calls dispatched; 79-- reports....794 man hours/total mileage 2,998= 3.77 miles driven per man hour. Chief Towns expressed his concerns with Blue Mound dispatch also. He requested that Mayor Tolbert, Chief Stetzel and himself to address Mayor and Police Chief of Blue Mound with problems and concerns.
9. **NEIGHBORHOOD ADVISORY COMMITTEE REPORT.** Marvis Diggs has been ill and has been unable to speak with contractors for the Safety Complex. Suggest a "turn key" set up. Clifford Tynes has drawn up a Standard Operating Procedures (SOP) to handle volunteers using city owned equipment.
Committee needs at least 8 voting members and a few members are being released/removed from the committee. Need Volunteers.
10. **REVIEW AND DISCUSS THE PREVIOUSLY APPROVED POLICY AND PROCEDURES FOR CITY COUNCIL MEETINGS.** Alderman McWhorter read a statement. Nov 2005, council approved procedures on how to address citizens comments, handling of disruptive behavior, and

reminded council on laws about how to conduct legal government meetings.

11. REVIEW, DISCUSS AND APPROVE THE PURCHASE OF A RECORDING/SPEAKER SYSTEM FOR CITY COUNCIL MEETINGS. Mayor Tolbert stated he has speakers and other equipment that can be used. Alderman McWhorter suggested the city try to fix the recording device they have. Alderman McWhorter motioned to table this action until further research could be conducted. Alderman Leach seconded. Motion PASSED 4/0
12. REVIEW, DISCUSS AND APPROVE REMOVING JOE DAVIS, RENEE McWHORTER AND MARLYN HAWKINS AS AUTHORIZED SIGNATORIES FOR ALL CITY ACCOUNTS. Alderman McWhorter motioned to remove all three names as signatories. Alderman Clark seconded. Motion PASSED 4/0
13. REVIEW, DISCUSS AND APPROVE A RESOLUTION DESIGNATING SIGNATURE AUTHORITY OVER FINANCIAL ACCOUNTS. Alderman McWhorter motioned to approve Diane Hester, Thomas "Sandy" Tolbert, Larry Leach and Renee McWhorter as authorized signatories for all financial accounts. Alderman Leach seconded. Motion PASSED 4/0
14. REVIEW, DISCUSS AND APPROVE ACCEPTING LETTERS OF CONSIDERATION TO FILL COUNCIL SEAT 4 UNTIL AUGUST 1, 2008 AND APPOINTMENT ON THE AUGUST 12, 2008 MEETING. Alderman McWhorter quoted state qualifications for council members. Letters are to be given to city secretary with copy of driver license and voters registration cards by August 1, 2008. Alderman McWhorter motioned to approve. Alderman Clark seconded. Motion PASSED 4/0
15. REVIEW, DISCUSS AND APPROVE CERTIFICATE OF RESOLUTIONS REGARDING APPLICATION FOR A CITY PROCUREMENT CARD. Alderman Leach motioned to approve and to set spending limits at the July 19, 2008 Budget workshop. Alderman Clark seconded. Motion PASSED 4/0
16. EXECUTIVE SESSION PURSUANT TO SECTION 551.074, PERSONNEL MATTERS TO DELIBERATE THE APPOINTMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, TO WIT: JANET WITTER, BEVERLY ENSEY, ILONA STEPINSKA, CASS CALLAWAY, GEORGE STAPLES.

Council adjourned into executive session at 7:58 P.M.

Council reconvened from executive session at 8:14 P.M.

17. ACTION ON ANY MATTER LISTED FOR DELIBERATION IN THE EXECUTIVE SESSION
 - A.) Alderman Leach motioned to accept Janet Witter as full time Utility Clerk with .50 per hour raise. Alderman Clark seconded. Motion PASSED 4/0
 - B.) Alderman Leach motioned to accept Beverly Ensey resignation from the police department. Alderman Clark seconded. Motion PASSED 4/0
 - C.) Alderman Leach motioned to approve Ilona Stepinska as full time paid police officer. Alderman Clark seconded. Motion PASSED 4/0
 - D.) Alderman Leach motioned to accept/approve Cass Callaway as the city's attorney, to begin in 2 weeks, with agreed pay of \$125.00 per hour, on a "as needed basis" and \$250.00 per council meeting attendances. Alderman Clark seconded. Motion PASSED 4/0.
 - E.) Alderman Leach motioned to remove George Staples as the city's attorney with a 2 weeks notice, effective as of July 8, 2008. Alderman Clark seconded. Motion PASSED 4/0

Page 3, Minutes from a regular council meeting, July 8, 2008

- 18. CITIZENS PARTICIPATION.** Brenda Scntt cnmplained about citizens having conversations while council is in discussion and those sitting in back of ronm cannot hear the council.
- 19. ADJOURNMENT.** Alderman McWhorter motioned to adjourn. Alderman Clark seconded. Motion PASSED 4/0.

Mayor Tolbert edjourned the meeting at 8:16 P.M.

PASSED AND APPROVED THIS _____ DAY OF _____, 2008

APPROVED:

ATTEST:

Mayor

City Secretary